

CLEMSON UNIVERSITY
CLASSIFIED STAFF COMMISSION MINUTES
Tuesday, January 13, 1998

President Tony McGuirt called the meeting to order at 10:07 am.

Present: Alexandra Barnes, Cal Becker, Brian Becknell, Cathy Bell, Roxanne Bernard, Debbie Calhoun, Myra Cato, Edward Chandler, Dave Dryden, Elmer Gray, Kathy Harper, Dianna Haynes, Randy Holladay, Elaine Jennings, Kim Keasler, Cory Massey, Tony McGuirt, Betty Moore, Martha Morris, Greg Padgett, Michael Parker, Pam Parnell, Stephen Perry, Sherry Pierson, Mark Pullen, Betsy Shira, Dottie Stirewalt, Chuck Toney, Barbara Warmath, April Warner.

Absent: Lucy Arthur, Melissa Bibb, Michael Brewer, Sandra Burkett, William Carson, Debra Cox, TeresaDaniel, Denise Hall, Ron Herrin, Beverly Holton, Mary Ladd, Fran Massey, LeRay Maw, Mike Moore, Brenda Norris, Susan Reeves, Olivia Shanahan, Dick Simmons, Joan Smith, Ray Thompson, Donna Woodruff.

1. **Guest Speaker:** Peg Tyler spoke on Library Applications and Services. She handed out a worksheet on the new service for journal ordering called "CARL Uncover." There was a budget cut of \$334,329 to journal subscriptions. This prompted CU to move toward a journal delivery system. The Provost gave \$10,000 to fund CARL Uncover requests. The Faculty Senate also gave \$25,000 for this purpose. EDDIE is the interlibrary loan and delivery system, which usually has a next day turn around from holdings in the library.
2. Minutes were approved as amended.
3. **President's Report:**
 - A. **President's Cabinet:** Tony reported Vice President for Advancement interviews are taking place at this time. Let constituents know that they are invited. There will be a reception for each candidate. Next one will be on Wednesday 4:00-5:00pm for next candidate. Tomorrow is the kick-off celebration on People Soft Computer System at Madren Center. Everyone is invited. It will be held in meeting rooms 3 and 4. Ludlow announced the American Express procurement card is being phased out. CU is switching to Visa card to be in line with the rest of the State. Next Board of Trustees meeting is on 1/30. Martin Luther King Holiday is next Monday. The march is at 5:30pm from the Heritage Park to the Brooks Center. Encourage staff to support this.
4. **Treasurer's Report:** Cal reported the budget is in good shape. We purchased, received and paid for the laptop computer.
5. **Committee Reports:**
 - A. **Standing Committees:**
 1. **Membership:** Alexandra reported they are involved in the election process. Ballots have been sent out. Three areas need nominees. Next meeting directly following this meeting.
 2. **Communications:** Myra reported they had not met. Next meeting is today. Please pick up the two page, two sided newsletter for your area. Please distribute in a timely manner.
 3. **Policy & Welfare:** April reported they are planning an open forum for communication. They are looking for feedback, with possible date of April 17 in the amphitheater or alternative site in case of rain. CSC members would be expected to attend and to bring something for lunch.
 4. **Scholarship:** Brian reported they have not met. Next meeting is 1/15/98 at 2:30pm in the basement of P&A building. Golf Tournament date is set for April 24 with 1:00 tee off.
 - B. **Ad Hoc Committees:**
 1. **Study of the Cooperative Salary Study:** No report.
 2. **CSC Survey:** Chuck reported survey has to be approved by Human Subjects Committee. Target date is in March. Next meeting is tomorrow.
 - C. **University Committees:**

1. **Accident Review Board:** No report.
2. **Athletic Council:** Have not met.
3. **Bookstore Advisory:** Have not met.
4. **Brooks Center Advisory:** No report.
5. **Budget Council:** No report.
6. **CATS:** Have not met.
7. **Constituent Council:** No report.
8. **Human Resources Advisory:** Tony reported they meet tomorrow.
9. **Joint City University:** Greg reported student came to complain about speeding downtown. They are still talking about traffic lights at Edgewood and at intersection of Perimeter & Highway 76. Also the Student Muslim Association is trying to get a permanent location at which to meet. They wanted to meet in the Library. The Algernon Sydney Sullivan Service Award will be given to two graduating seniors. Nominations are due on February 15 and should be sent to Greg.
10. **Parking Advisory:** Elmer reported visitors parking spaces will decrease from 260 to 220. Employee spaces will increase approximately by 40. Visitors Center and Clemson House will have 42 visitor spaces. Sikes Hall will have 18 visitor spaces and 11 timed spaces. Hendrix Center will have 85 visitor spaces. Cemetery Hill lot will be all visitor spaces. Ice cream center will be all timed spaces. Emptied timed spaces will be moved to E1 lot. Peripheral lots are for any access, anyone may use these spaces and the shuttle service to go to and from these lots. This is in the process of being implemented. Anyone can park in a timed spot. Sign at Strom Thurmond Institute is in the wrong place and is therefore limiting visibility. Gerald Vander Mey will be called to fix this.
11. **President's Commission on the Status of Women:** Myra reported there was no meeting in December; they will meet next week.
12. **Quality of Minority Student Life:** No report.
13. **Recreation Advisory:** Steve reported there will be a meeting on 2/12 to discuss the renovation of Fike. This will be a preliminary discussion.
14. **Telecommunications:** No report.
15. **Travel Advisory:** No report.
16. **Union Advisory:** No report.
6. **Unfinished Business:**
 - A. **SCSEA:** Randy reported their meeting is always held the second Tuesday of the month. Al Robinson is the representative for the Easley Pickens District. Al is on the Ways & Means Committee and the subcommittee for giving raises. Next month there will be a trip to the state house to talk with the legislators about getting more money. Contact Randy if you want to go. If you can't go, write your legislators to express how you feel.
 - B. Pam asked if anything was ever done about the faculty's response to student's version of the CU Mission, Vision, and Implementing Concepts. The Faculty Senate did their own resolution. They are asking to meet with the Board of Trustees for review of the CU Mission, Vision, and Implementing Concepts with input from Faculty Senate, Student Senate and Classified Staff Commission.
 - C. Mark asked about Salary Study. We have been invited to send a representative to serve on the Budget Accountability Committee of Faculty Senate. Debbie Calhoun is our representative.
7. **New Business:** None.
8. The meeting was adjourned at 11:08am.